## Application form

<table>
<thead>
<tr>
<th>Classification</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Booth Type</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Raw Space</td>
<td></td>
<td>USD 2,200</td>
<td>USD</td>
</tr>
<tr>
<td>Shell Scheme</td>
<td></td>
<td>USD 2,500</td>
<td>USD</td>
</tr>
<tr>
<td><strong>Electricity</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Phase 220V(60Hz)</td>
<td>( )Kw/8hrs ( )Kw/24hrs</td>
<td>USD 50/Kw(8hrs) USD 60/Kw(24hrs)</td>
<td>USD</td>
</tr>
<tr>
<td>Three phase 220V(60Hz)</td>
<td>( )Kw/8hrs ( )Kw/24hrs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Three Phase 380V(60Hz)</td>
<td>( )Kw/8hrs ( )Kw/24hrs</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Telephone</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local EA</td>
<td></td>
<td>USD 80</td>
<td>USD</td>
</tr>
<tr>
<td>International EA</td>
<td></td>
<td>USD 150</td>
<td>USD</td>
</tr>
<tr>
<td><strong>Water Supply &amp; Drainage</strong></td>
<td></td>
<td>USD 200</td>
<td>USD</td>
</tr>
<tr>
<td><strong>Compressed Air</strong></td>
<td></td>
<td>USD 200</td>
<td>USD</td>
</tr>
<tr>
<td><strong>LAN</strong></td>
<td>Port</td>
<td>USD 100</td>
<td>USD</td>
</tr>
<tr>
<td><strong>Total Amount</strong></td>
<td></td>
<td></td>
<td>USD</td>
</tr>
</tbody>
</table>

**NOTE**
Deposit for the rental of the exhibition space (50% of total participation fee) should be paid within 5 days of invoice date. Balance should be paid by August 21(Fri), 2020.

**Bank Transfer Instructions**
Bank Name: Nonghyup Bank
Account Name: Korea Water Forum
Account Number: 301-0143-4681-31
Bank Address: 120 Tongil-ro, Jung-gu, Seoul, Korea (zip code 04517)
SWIFT Code: NACFKRSEXXX
※When transfer, please state the company name clearly.

*I have read, understand and agree to comply with the terms and conditions governing Korea International Water Week 2020 & IWRA’s XVII World Water Congress - EXPO as printed on the front and back of this form.*

Date

Applicant Representative

Signature
Application Instructions

Application Deadline: August 21(Fri), 2020

※ Application may not be processed and it will be informed to the applicants when the exhibition spaces are all reserved.

Booth Type and Price

<table>
<thead>
<tr>
<th>Raw Space</th>
<th>Shell Scheme</th>
</tr>
</thead>
<tbody>
<tr>
<td>Price</td>
<td>USD 2,200</td>
</tr>
<tr>
<td>Size</td>
<td>9㎡[3m×3m]</td>
</tr>
</tbody>
</table>

Application Process

Register for EXPO participation online (www.kiw.org) or e-mail/fax the completed application form.

Receive invoice from the EXPO Secretariat

Make the payment of 50% of deposit within the due date

Make the payment of the remaining balance

※ Based on the submission date, quantity of booth(s), and exhibition category, the organizer will allocate the exhibition space(s) accordingly.

Early Bird Discount

<table>
<thead>
<tr>
<th>1st</th>
<th>2nd</th>
<th>Re-participation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saving Amount</td>
<td>USD 250</td>
<td>USD 90</td>
</tr>
<tr>
<td>Application Due</td>
<td>June 19(Fri), 2020</td>
<td>July 28(Mon), 2020</td>
</tr>
</tbody>
</table>

※ Above discount is only applicable to the booth price.

Terms & Conditions

1. Terms of Reference

A. In the terms and conditions for participation in the Korea International Water Week 2020 & IWRA’s XVII World Water Congress - EXPO, the term ‘exhibitor’ shall mean any company, firm or person who has applied for or been allocated any space at the EXPO.

B. The term ‘EXPO’ shall mean “Korea International Water Week 2020 & IWRA’s XVII World Water Congress - EXPO”.

C. The term ‘host’ shall mean “Ministry of Environment”, “Daegu Metropolitan City”, “K-water” and “Korea Water Resources Association”.

D. The term ‘organizer’ shall mean “Korea Water Forum” and ‘EXCO’.

2. Application and Submission for Participation

A. The applicant has to complete the application form and submit it to the organizer for the participation in the EXPO.

B. In the event that all exhibition spaces are sold out or the exhibition products are not considered as appropriate ones by organizer, the organizer shall have discretion in the admission of participants and reserve the right to decline any application without giving any reason. However, the organizer shall return the deposit followed by the application form submitted, under any circumstances, within 15 days.

C. The exhibitor has to inform immediately organizers of any changes occurred in the document submitted, and the exhibitor shall be responsible for any default in case no notification received to the organizer.

D. The document submitted will not be returned.

3. Allocation of Exhibition Space

A. The organizer is responsible for allocating floor space in accordance with the order of the application and payment, booth quantity, the nature of the exhibit product and in an appropriate manner.

B. The organizer shall reserve the right to change the space location and size of floor space allocated to the exhibitor at any time prior to the installation of the booth; after a consultation with the exhibitor, if the circumstances require changes which are not according to the stand concept description, or which have a detrimental effect to neighboring exhibitors and the overall look of the EXPO. The exhibitor has to comply with, and cooperate with the organizer’s requirement and shall have no claim for compensation for the result of the changes, which are not resulting from the irresistible causes.

4. EXPO Maintenance

A. The exhibitor has to display exhibition products described in the application form. The exhibitor’s stand must be manned by an authorized and competent representative of the exhibitor.

B. The exhibitor shall reserve the right to stop installing, removal, or dismantlement of any stands immediately, in case the exhibitor displays products which are not either described in the application form or accord with the nature of the EXPO, and the exhibitor shall have no claim for compensation.

C. The organizer shall have discretion in the admission of participants and reserve the right to decline any person’s admission to the EXPO venue, if necessary.

D. The exhibitor shall not be allowed to transfer, sublet or interchange the floor space allocated both in whole and partly, without organizer’s written consent.

E. No exhibitor may alter or in any way affect the structure or fixtures of the stand e.g. floor, ceiling, columns, walls. Any costs incurred by the damage, for restoration to original state will be charged to the exhibitor by taking appropriate measures.

F. The organizer shall exclude or limit any exhibition products or display for security and safety purpose as well as for preventing any public criticism that may occurred.

5. Terms of Payment

A. The exhibitor has to submit the application followed by receipt of the invoice, then, pay 50% of deposit within 5 working days and the balance by August 21(Fri), 2020.

B. The organizer shall reserve the right to cancel the exhibitor’s reservation, in case the exhibitor fails to pay the balance within the due date. The exhibitor shall have no claim for refund of any fees paid to the organizer.

C. The organizer may store the exhibition products temporarily, in case of any late payment, until the full payment for the EXPO participation.

Payment Process

<table>
<thead>
<tr>
<th>Amount</th>
<th>Payment Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposit (50%)</td>
<td>within 5 days of invoice issued</td>
</tr>
<tr>
<td>Balance (50%)</td>
<td>By August 21(Fri), 2020</td>
</tr>
</tbody>
</table>

Booth Specifications

- Provide exhibition floor space (9㎡[3m×3m]) only
- NOT include any prefabricated wall installations, furniture, carpet, electricity or any other technical supplies and facilities

- Comprise following: 9㎡[3m×3m]/2.4m(H), back & side walls, 1 company signage, 1 booth number signage, 1 set of table & chair, lighting(3) spot lights, 2 fluorescent lamps, faironex carpet floor, power supply(1 Kw)

6. Cancellation or Change of Participation

A. The exhibitor has to notify the organizer of cancellation of stands in writing in order for exhibitor to cancel the exhibition space reserved fully or partly.

B. Refund for cancellations of stands received in writing to the organizer by August 21(Fri), 2020 will be issued after deducting the deposit. However, no refund will be issued for cancellations of stands received in writing after August 22(Sat), 2020.

C. No interest on the refund can be claimed.

7. Cancellation or Change of the EXPO

A. Full refund will be issued for cancellation of the EXPO by organizer.

B. For cancellation of the EXPO, change of the date or the estimated volume of EXPO, which are not the organizer’s liability but resulting from the irresistible causes, no refund will be issued. This case, the exhibitor shall have no claim for compensation.

8. Installation, Display, and Promotion of Stand

A. The exhibitor has to complete carrying into and display of any decoration material as well as exhibition products to the allocated exhibition area within the installation period.

B. The exhibitor has to display products which are described in the application form. The organizer reserves the right to prohibit exhibitors from displaying, if it is not appropriate to the EXPO’s theme. The exhibitor has to conform to the organizer’s instruction, in case of promoting or selling undescribed products.

9. Carrying out the Exhibition Product and Material

The exhibitor has to carry out all exhibition products and material within the dismantling period, or the exhibitor has to indemnify the organizer against any cost incurred by reason of the delay.

10. Security, Risk and Insurance

A. The organizer is responsible for general security of the EXPO venue for both exhibitors and visitors.

B. The exhibitor is fully liable for any loss, damage or theft occurring to the products and materials left on the stands during set-up, events and dismantling timing.

C. The exhibitor is fully responsible for any damage e.g. fire, theft, and other accident occurred either intentionally or unintentionally. The exhibitor shall be entitled for indemnity for insurance premium.

11. Fire Safety

A. According to the fire regulations, the exhibitor must ensure that all equipment and materials used in and out of the EXPO venue are non-flammable and comply with all relevant safety regulations.

B. The organizer shall reserve the right to request the exhibitor to make an amendment to fire protection if necessary.

12. Additional Provision

A. The organizer shall reserve the right to make additional provision, which are not described in the terms and conditions if needed.

B. The exhibitor has to ensure the additional provision will be included as a part of the terms and conditions, and conform it.

13. Arbitration of Disputes

Any disputes or claims arising out of or in connection with these terms and conditions, between the organizer and the exhibitor, shall be governed by and construed in accordance with the Korean Commercial Arbitration Board.